

Applicants should send this form to their referee

CONFIDENTIAL REFERENCE in connection with an Application to MA
(Please state title of course)

The following applicant to the above MA course at Norwich University College of the Arts has given your name as a referee. Would you please send a confidential report, as requested below, to Course Administrator (Admissions), Norwich University College of the Arts, Francis House, 3-7 Redwell Street, Norwich, NR2 4SN.

REFERENCE FOR: (Name of Applicant):

Applicant's Address:

NAME OF REFEREE:

Title/position/occupation/s:

Name of establishment or organisation (if applicable):

Address:

Telephone Number:

e-mail:

Please indicate how long and in what capacity you have known the applicant; give your candid opinion of the applicant and their suitability to undertake the proposed course of study. Please attach an additional sheet if necessary.

Signature of Referee:

Date:

APPLICATION FORM

Applications are taken throughout the academic year but will need to be received by **20 August 2012** for application to begin the course in October 2012. Applications after **20 August 2012** will be considered, provided there is availability on the course.

The University College will be making an application to the Arts and Humanities Research Council's Block Grant Partnership (Capacity Building Route) competition in January 2012. Pending the outcome of this application the University College may be able to offer opportunities for MA applicants to apply for AHRC professional preparation studentship awards. The University College anticipates receiving notification of the outcome of the application in April 2012.

For all MA applications a package (suitably packed in a padded envelope) must be sent to: Course Administrator (Admissions), Norwich University College of the Arts, Francis House, 3-7 Redwell Street, Norwich, NR2 4SN.

For applications **with the exception of MA Curation** the package **must** contain:

1. A completed application form.
 2. A CD with 15 jpeg format images of the applicant's work to include recent work of the past 2 years.
 3. A numbered list corresponding to the jpegs indicating title, medium, date and size of each image.
 4. A self-addressed **stamped** padded envelope **of suitable size** for the return of CD (important).
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For applications to **MA Curation** the package **must** contain:

1. A completed application form.
 2. Applicants who come from a visual arts background studying on an art, design or media degree course or working as a practitioner within the creative arts industries should either submit an example of their visual practice in the form of 10 digital images or applicants should bring a selection of work to the interview.
 3. A critical text (800 – 1000 words) analysing and comparing two exhibitions / programmes / events or festivals etc. visited or seen recently, from a curatorial perspective. This discursive text should consider for example, how the needs of audience have been met, how the aspirations of these concepts have been achieved, the impact of the space / environment / timing etc., views on the quality of the concepts etc. In conclusion outline how these experiences relate to your own vision of curatorship.
 4. A self-addressed **stamped** padded envelope **of suitable size** for the return of CD (if applicable).
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PLEASE NOTE: Whilst every reasonable care will be taken, Norwich University College of the Arts cannot accept any responsibility for any damage to or loss of material sent by applicants.

Please pass the enclosed sheet to your Referee as soon as possible. An invitation to an interview and/or an offer of a place on the course may be delayed if your reference is not received.

PLEASE INDICATE WHICH COURSE YOU ARE INTERESTED IN:

MA COMMUNICATION DESIGN	FULL TIME <input type="checkbox"/>	PART TIME <input type="checkbox"/>
MA CURATION	FULL TIME <input type="checkbox"/>	PART TIME <input type="checkbox"/>
MA FASHION DESIGN	FULL TIME <input type="checkbox"/>	PART TIME <input type="checkbox"/>
MA FINE ART	FULL TIME <input type="checkbox"/>	PART TIME <input type="checkbox"/>
MA MOVING IMAGE AND SOUND	FULL TIME <input type="checkbox"/>	PART TIME <input type="checkbox"/>
MA TEXTILE DESIGN	FULL TIME <input type="checkbox"/>	PART TIME <input type="checkbox"/>

Mr/Miss/Mrs/Ms (indicate as appropriate)	First Name/s:	Last Name:
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Date of Birth:	Country of Birth:	Nationality:
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Do you require a Visa to study in the UK?

Yes No

Correspondence or term-time address:

Postcode:

Term-time telephone no:

Mobile:

e-mail:

Home address (if different from correspondence or term-time address):

Postcode:

Home telephone number (if different from above):

Do you have any **criminal convictions** with the exception of:

A motoring offence for which you received a fine or three penalty points

or

A spent sentence (as defined by the Rehabilitation of Offenders Act 1974)

This will help us care for our students.

Yes / No (Delete where appropriate)

Do you have a disability that requires specific support or access arrangements?

Yes / No (Delete as appropriate)

If so, please tell us what it is:

Who do you expect to be responsible for paying your fees? (Please circle as appropriate)

UK award LEA award Parent or Guardian Yourself Other

If other, please give name and address of fund or sponsor:

To help the University College monitor its Equal Opportunities Policy and to comply with the requirements of the Department for Education and Skills, you are invited to circle the number that most adequately describes your ethnic group.

- | | |
|---------------------------------------|---|
| 11 White British | 33 Asian or Asian British - Bangladeshi |
| 12 White Irish | 34 Chinese |
| 19 Other White Background | 39 Other Asian Background |
| 21 Black or Black British – Caribbean | 41 White & Black Caribbean |
| 22 Black or Black British – African | 42 White & Black African |
| 29 Other Black Background | 43 White & Asian |
| 31 Asian or Asian British – Indian | 49 Other Mixed Background |
| 32 Asian or Asian British – Pakistani | 80 Other Ethnic Background |
| | 98 Decline to Answer |
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PROFESSIONAL ACTIVITIES / CURRICULUM VITAE

Please list (briefly), with dates, your professional activities, including relevant work experience, exhibitions, grants, scholarships, bursaries, prizes, sales, commissions and publications, and catalogues mentioning your work, as appropriate

APPLICANT'S STATEMENT:

Please state briefly below why you are applying to the MA Course at Norwich University College of the Arts. (Please attach an additional sheet if necessary)

Please give a brief statement on your current work.

Please state briefly any experience, skills or interests not previously mentioned that you consider relevant to this application

REFEREE: Please give name and address of referee who is supplying your reference:

Referee's Name:

Title/position/occupation/s:

Name of establishment/organisation (if appropriate):

Address:

Tel No:

Email:

DECLARATION

I understand that by signing this form I certify that the information I have provided is complete and accurate:

Signature:

Date:

How did you hear about the MA course at Norwich?